



## SIOMA TOWN COUNCIL

### STAKEHOLDERS ENGAGEMENT PLAN

Stakeholder	Classification	Power/ Interest	Desired Engagement purpose	What we want from the stakeholders	What stakeholders want from us	Engagement strategy	Engagement topic/subject	Engagement Frequency
Business community	Primary	High/High	Participation	Economic Concerns, help boost the revenue base	Mainstreaming Economic concerns in the project, and programs and activities of the district	Physical meetings	service delivery, business permits, licenses, CDF, Keep Zambia clean, green and healthy campaigns	bi- annual
Traditional leadership	Primary	High/high	Consultative Meetings	Chiefdom concerns, Planning Agreements, Land Administration, Traditional Ceremonies and Cultural Affairs	Inclusion of concerns from BRE and the local people in Council Programmes	Physical meetings	Chiefdom concerns, Planning Agreements, Land Administration, Traditional Ceremonies and Cultural Affairs	bi- annual
Contractors /workers	Primary	High	Participation	Effective project management, quality works, adhering to OHS regulations,	coordination, capacity building timely payments,	Round table meeting	OHS, capacity building on project management, biding, HIV/ AIDS, GBV,	quarterly
Youth/ children	Primary	High	Active participation in decision making	Can influence decisions and shape their path	understanding stakeholders needs and expectations	Physical meetings	Constituency development fund, cash for work, GBV/ HIV AIDS/ child abuse/labor, skills development sports, social welfares services	bi- annual

women	Primary	high	Active participation in decision making	Can influence decisions and shape their path	understanding stakeholders' needs and expectations	Physical meetings	constituency development fund, cash for work, GBV/ HIV AIDS, skills development sports, social welfares services	bi- annual
Community Members	Primary	Low/High	Supportive	Concerns and needs from the people regarding the project	Inclusion of community concerns from wards, updates on the implementation of the projects	Physical meetings	preparation of annual council budget, constituency development fund, cash for work, IDP citizen version formation sensitization on climate change ,waste management and sorting	annual
Councilors/Council chairperson	Tertiary	High	Collaborative and consultative	Concerns from the district, get council resolutions	Inclusion of concerns from the district and Updates on the implementations of the projects	sensitization before and during project implementation	preparation of annual council budget, constituency development fund, cash for work, IDP citizen version sensitization	quarterly
Heads of government departments/Ngo, CSO etc	Tertiary	High/High	Collaborative and consultative	Government Concerns, Coordination of development projects	Updates on Implementation of Government Directives, project ,programs undertaken in the district	DDCC Meetings, Management meetings	To update the committee on the programs and projects that are taking place in the district	Quarterly
WDCS	Primary	Low/Low	Collaborative and consultative	Can influence decisions ,Concerns and needs from the people regarding the project	Inclusion of community concerns from wards, updates on the implementation of the projects	WDC meetings	Constituency development fund, cash for work,, ward development committee elections and orientation, IDP citizen version formation, ward projects	Quarterly

Politicians/MP	Tertiary	High/Low	Collaborative and consultative	Concerns from the constituency/district	Inclusion of concerns from the constituency Updates on the implementations of the constituency projects and programs	Sensitizations before, during and after project implementation	All constituency projects and programs	Quarterly
Persons Living With Disabilities	Primary	Low/High	Collaborative and participation	Socio - Economic, Concerns, accessibility to the projects	Inclusive planning and engagement in projects	Sensitizations before, during and after project implementation	CDF, cash for work , land administration, service delivery, business license , public health, social welfare services and support	Quarterly
Farmers	Primary	Low/High	Collaborative and participation	participation	ensuring all farmers receive the desired engagement including capacity building	Physical meetings	To engage all farmers in the farm blocks	Quarterly
Faith based organizational, CSOs and CBOs	Tertiary	Low/High	Collaborative and participation	promote social justice, human rights and women empowerment	Inclusive planning and engagement in projects	Physical meetings	all constituency projects and programs	Quarterly



Approved by : Chiti Nsama Mizinga

Position : Council Secretary

